**TIRF DDG Application Form**

**Section 1 – Cover Page**

**1A: Applicant Data, Study Information, & Supervisor Information**

|  |  |
| --- | --- |
| **Title of Project** |  |
| **TIRF Research Topic to be Researched** |  |
| **Your First (Given) Name** |  |
| **Your Family (Sur) Name** |  |
| **Doctoral Degree Institution’s Name** |  |
| [**Hometown**](http://www.merriam-webster.com/dictionary/hometown) **(City & Country)** |  |
| **Your Email** |  |
| **Your Phone Number**  |  |
| **Your Fax Number** |  |
| **Your Mailing Address**  |  |
|  |  |
| **Supervisor’s First (Given) Name** |  |
| **Supervisor’s Family (Sur) Name** |  |
| **Supervisor’s Affiliation** |  |
| **Supervisor’s Email**  |  |
| **Supervisor’s Address** |  |

**1B: TIRF-British Council DDG Eligibility**

*Place an “X” in the field next to the statements which is true in your case:*

I affirm that I am from a country on the OEDC DAC list <<https://www.oecd.org/dac/financing-sustainable-development/development-finance-standards/DAC-List-of-ODA-Recipients-for-reporting-2022-23-flows.pdf>> or that my research has the potential to influence language education in at least one of those countries. My research will have clear implications for policy makers and others in positions to make decisions about English education practices.

|  |  |
| --- | --- |
|  | I affirm that the above statement is true.  |
|  | I affirm that the above statement is NOT true. |

**1C: My research supervisor has read my DDG application and provided feedback for improvement.**

*Place an “X” in the field next to the statements which is true in your case:*

|  |  |
| --- | --- |
|  | I affirm that the above statement is true.  |
|  | I affirm that the above statement is NOT true. |

**1D: I have received ethics approval from my doctoral institution to carry out my research.**

*Place an “X” in the field next to the statements which is true in your case:*

|  |  |
| --- | --- |
|  | I affirm that the above statement is true.  |
|  | I affirm that the above statement is NOT true. |

**Section 2: Project Summary**

**Notes:**

* 200 to 250 words maximum
* Summaries of successful proposals will be made public on the TIRF website as well as through other media. Please prepare your summary with this audience in mind, and please proofread your work carefully.

 **Section 3 – Detailed Proposal (six pages maximum)**

**Notes:**

* Single-spaced, 12-point Times New Roman font
* Use the following headings (six pages maximum for the combined following sections): Statement of Research Issue; Theoretical Background; Research Methodology; Implications; Timetable; Plans for Dissemination; and Research Ethics.
* References (must be in current APA format; one to two pages maximum; page count for References section does not count toward the page limit for Section 3)

**Section 4 – Detailed Budget (two pages maximum)**

**Notes** (refer to DDG call for proposals for more information):

* Include itemized expenses directly related to the research.
* Review allowable budget items.
* State whether you have received other research funding.
* This section’s page limitation does not count toward the page count of the detailed proposal.

**Section 5 – Curriculum Vitae (two pages maximum)**

**Notes:**

* Include CV in this proposal form; do not send it as a separate attachment.
* The two-page limit for this section does not count toward the page limit for the detailed proposal.

**\*\*Be sure to save your application as a PDF before submitting it to TIRF.\*\***

Click the following link to access TIRF’s *Application Submission Area* and upload your file:

<https://www.tirfonline.org/application-submission/>